

## **Padbury Parish Council**

Minutes of the Padbury Parish Council Meeting held on Tuesday 15<sup>th</sup> April 2025 at 7pm

Present: Councillors P Burton (Chairman), D Green, S Dickens, V Murray, F Morris and D Barnes

Also present: C Swannell (Clerk), County Councillor J Chilver and six residents

### **1. Period of Public Participation**

A representative of Greener Padbury requested permission to plant bulbs and perennials at the white entrance 'gates' to the village. This was granted, provided the planting was kept tidy and removed if necessary.

A query regarding responsibility for the Mile Stone on the A413 was also raised, Clerk to investigate if this lies with Highways.

### **2. Apologies – None**

### **3. Declarations of Interest – None**

### **4. Minutes**

Members approved the minutes of the meeting of the Parish Council held on the 11<sup>th</sup> February 2025 as a correct record - PPC/05/24-25.

### **5. To receive updates from Buckinghamshire Councillors**

Councillor J Chilver had presented a Buckinghamshire Councillors report at the Padbury Annual Parish Meeting held immediately prior to this meeting.

### **6. Sports Field, Play Area and Woodland**

**6.1** Pavillion – Members were asked to review if an EET (electrical equipment test, previously known as PAT testing) is required and to finalise the pavilion risk assessment. The EET would need to include the Football Club's kitchen equipment and the Parish Clerk's computer and printer. A decision on this will be deferred to the new Parish Council.

**6.2** Pavilion schedule of costs reviewed. No further spending until building regulations resolved.

**6.3** Multi use games area – Councillors Barnes and Dickens had fitted a finger safety attachment to the MUGA gate, a matter identified in the ROSPA inspection.

**6.4** Play area – Members noted that the removal of the concrete tunnels will be carried out when the ground is dry in Spring.

**6.5** Damage to the grass areas following installation of the new zip wire and springy has been repaired by the contractor.

**6.6** Councillor Dickens has installed the non-slip surface on steps of the slide/multi play, a matter identified in the ROSPA inspection.

**6.7** It was noted that the ROSPA Annual Inspection date is to be confirmed. It was agreed that a councillor should attend the inspection.

**6.8** Savills confirmed that All Souls had instructed contractors to remove the cherry tree, although it was also noted that Councillor Dickens had already taken

action to remove damaged branches. Savills had apologised for the lack of prior notice of the action being taken.

- 6.9** Play area/woods – Members discussed inspection by an arboriculturist. A decision was deferred pending the outcome of an inspection that Buckinghamshire Council planned to do. Councillor Burton has contacted the Insurers who confirmed that the insurance policy covers potential liability arising from trips and falls etc by visitors. However, this would require a risk assessment to be made and recorded.

## **7. Planning**

- 7.1** There were no new applications to be reviewed.
- 7.2** It was noted that the two applications erroneously noted in the Agenda (24/03211/APP and 24/03212/ALB) had already been refused by Buckinghamshire Council.
- 7.3** It was noted that a planning inspector had dismissed the appeal against Buckinghamshire Council's decision to refuse outline planning permission (application 22/03695/AOP for up to 79 dwellings on the Winslow Road).
- 7.4** Neighbourhood Plan – deferred for discussion by the new council.

## **8. Finance**

- 8.1** Members noted the balances of the bank accounts as at 31<sup>st</sup> March:
- Barclays Community Current account ending 959 £7,568.22
  - Barclays savings account ending 970 £44,733.53
  - Barclays Millennium Wood account ending 198 £14,718.51
- 8.2** Members approved the following payments:
- NPower £16.26 (£15.49 plus £0.77 VAT) street light electricity for February. Paid by direct debit.
  - Oakpark £132.00 maintenance charge for CCTV System.
  - M Jackson £55. Securing the gate for March. Paid by standing order.
  - R Gough £62.50 Caretaker for March. Paid by standing order.
- 8.3** Members noted payments paid between meetings, see list at end of these minutes.
- 8.4** Members to note the following income since the last meeting to 31 March 2025:
- Table tennis club pavilion hire £67.50
  - Pavilion hire receipts £165.00
  - Bank Interest £206.48
  - Sales of Padbury through the years book £20.00
  - Grant from Winslow Community Group £5583.76
  - April: £90 pavilion hire
- 8.5** Members reviewed and agreed the Receipts, Payments and Summary Report including budget/actuals statements as at 31st March 2025. These will form the financial basis for the Annual Governance and Accountability Return.
- 8.6** Annual Governance and Accountability Return (AGAR) – Members reviewed page 5 - Section 1 Annual Governance statement 2024/25 and page 6 Accounting Statements 2024/25 for accuracy. Members were advised that this will shortly be submitted to the Internal Auditor.
- 8.7** Members agreed that a meeting would be held on 1st May to give final approval to these statements.
- 8.8** Members reviewed the Bank Reconciliation, Explanation of Variances and the Asset Register for 2024-25.

Members were advised that these will shortly be submitted to the Internal Auditor.

**8.9** Members agreed to apply for a debit card for the new clerk.

**8.10** Councillor Green reviewed the bank reconciliation as at 31 March 2025.

**8.11** Precept for 2025-26 – Members noted that the first payment of £18,000 to be credited in April.

## **9. Other Parish Council Business**

**9.1** Members agreed entering the Best Kept Village competition.

**9.2** Members noted that pre-renewal questionnaire has been submitted to our insurance broker, however the initial 3 year deal has now expired and an increase is likely.

**9.3** Members noted that the meeting to meet Callum Anderson MP on the 14<sup>th</sup> April had been postponed until after the elections.

**9.4** Fix my street – Members noted no current issues.

## **10. Funding**

**10.1** Community Boards funding – Claim of £5583.76 (half the share) received towards new zip wire.

**10.2** HS2 Road Safety Fund application submitted on the 19<sup>th</sup> July for some traffic calming measures on Main Street. This has now gone to the second round of the process.

## **11. Contracts and Similar Matters**

**11.1** Nothing to report.

## **12. Meetings, Events and Training**

**12.1** Community Boards Meeting – It was noted that Padbury would now be in a community board area based around Buckingham, not Winslow as at present.

**12.2** North Bucks Parishes Planning Consortium – Councillor Green has previously attended via zoom meetings on a quarterly basis, new council to determine approach going forward.

## **13. Maintenance/Environmental Issues**

**13.1** Jobs around the village – clerk to contact volunteers.

## **14. Highways**

**14.1** Traffic Calming Measures – Approximate costs of £10,000. Funding applied for.

**14.2** Members noted community speed watch signs have been fitted to the white gates at the entrances of the village. Members to consider who will take responsibility of the speedwatch group.

**14.3** Trees along the highway - Buckinghamshire Council are due to carry out an inspection, date to be confirmed. The parish council will be responsible for any works required to trees that have been planted by them.

## **15. Matters dealt with between meetings**

**15.1** It was noted that the Highways Devolved Services Agreement had been submitted and confirmation received.

## **16. Dates of next meetings – Members noted:**

1<sup>st</sup> May sign off of AGAR , 13<sup>th</sup> May – new councillors (Annual Meeting of the Parish Council), 8<sup>th</sup> July, 9<sup>th</sup> September and 9<sup>th</sup> December.

Meeting closed at 8.00pm

Signed.....C Dinwoodie.....Chairman / Date.....13 May 2025

Planning applications pending consideration by Buckinghamshire Council since the last meeting: none.

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/03365/APP – Householder application for single storey side extension and creation of new access for onsite parking – 1 Jubilee Cottages, Main Street. APPROVED
- A413 Application of 79 houses. DISMISSED AT APPEAL

List of payments paid between meetings:

- P Molloy: £615 March net salary
- HMRC: £8.21 March PAYE. Paid by council debit card
- P Molloy training for new clerk £140.22
- C Swannell - £480 March net salary
- HMRC – £120 March PAYE for C Swannell
- Savills: £180 Playground lease. Paid by standing order
- Savills: £5 Right of way lease. Paid by standing order
- R Gough: £62.50 Caretaker for February. Paid by standing order 3<sup>rd</sup> March
- Octopus Energy: £188.29 Pavilion electricity for February. Paid by direct debit.